



City of Dayton, Ohio Lot Links Program



PARCEL NO. _____

1. Applicant Information:

Applicant's Full Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____

E-Mail Address: _____

Please use the name you want to see on your deed.

A tax foreclosure can take a long time. To ensure we are able to reach you when the process is complete, tell us if your phone number or address changes by calling 937-333-7379.

2. Property Information:

1. Address of the Property/Properties: _____

Type of Property: Vacant Lot () Lot with Structure ()

2. Reason for Acquiring Property:

() Yard Extension () Rehab of Existing Structure* () New Construction

*If you checked "Rehab of Existing Structure" please circle reason for rehab below:

to live in for rental income to sell for profit

Please contact the Zoning Department by calling them before submitting an application to make sure whatever you plan to do with the property is a permitted use for how the property is zoned. They can be reached at 937-333-3887.

Before applying for a lot with a building on it, you should check for code violations & see if it is on the list for demolition:

<http://www.cityofdayton.org/departments/bs/Pages/DisclosureOrdinanceandForms.aspx> and click on "property disclosure database".

Once you take ownership of a property Housing Inspection is notified & you are expected to apply for permits & quickly bring the property up to code to avoid tickets and/or legal orders being issued in your name.

3. New Construction Project Information:

1. Does intended project comply with current zoning? Yes _____ No _____

2. Type of Ownership: Individual: _____ Corporation: _____ Nonprofit: _____

3. How do you intend to finance the construction and/or improvements?

4. Are you working with a local non-profit/neighborhood organization? Yes _____ No _____

5. If yes, please identify: _____

\$500.00

DEPOSIT REQUIRED AT APPLICATION SUBMISSION

Incomplete applications will not be considered and will be returned

Applicant initials are required on each line below:

- _____ I attest that the information in this application is accurate
- _____ I attest that my own property taxes are not in arrears
- _____ I attest that I have authority to apply on behalf of the applicant organization, have attached proof of the legal existence of the organization, and of my position with said organization
- _____ I understand the City of Dayton reserves the right to reject any proposal without cause
- _____ I understand the tax foreclosure process may take two or more years
- _____ I understand the \$500 deposit is not refundable if I change my mind
- _____ I understand the \$500 is a deposit only, and the final cost may be \$2,000 or more
- _____ I understand all code violations on the property will be my responsibility to abate once I take ownership
- _____ I understand I am responsible for obtaining all necessary permits for rehabbing the property
- _____ I understand the final cost is not payable in installments
- _____ I understand it is my responsibility to verify my plans are acceptable to the Zoning Dept.
- _____ I understand it is my responsibility to confirm the possibility of demolition of any structures
- _____ I understand it is my responsibility to confirm there is no one living in/using any structure on the property; and further, that should it be determined that a structure is in fact occupied/used, preventing the tax foreclosure, \$250 of my deposit will be kept by the City of Dayton
- _____ I have attached the required copy of my current State of Ohio ID or Driver License
- _____ I have attached (do not email) the required photo of the property I am applying for (not from County's site)
- _____ I attest that I will not transfer ownership of this property after acquiring it without first performing the necessary rehab work to bring the property up to code

Applicant's Signature: _____ Date: _____

Print Your Name: _____ Date: _____

Make \$500 Check or Money Order Payable to:

City of Dayton

& return to:

City of Dayton

Lot Links/REAP Program

Dept. of Planning & Community Development

101 W. Third St.

P.O. Box 22

Dayton, OH 45401

Call 937-333-3775 for additional recorded program information. Call 333-3815 if you have questions.